

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601**

INTERNAL

RECRUITMENT BULLETIN # 22-23-50

**TEACHING ASSISTANT(S)
SATURDAY MORNING LIGHTS**

September 2022

POUGHKEEPSIE CITY SCHOOL DISTRICT

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

FOUR (4) TEACHING ASSISTANTS FOR THE SATURDAY MORNING LIGHTS PROGRAM @ PMS

QUALIFICATIONS:

Teaching Assistant certification preferred

APPLICATION:

Candidates must complete a resumé and a letter of interest for consideration of appointment

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The Saturday Morning Lights Program is an interactive, project-based learning experience for students and families in grades PreK-12. The Teaching Assistants will provide support to Teachers and administrators in the Saturday Morning Lights Program @PMS.

Responsibilities include:

- Assist in designing lessons and providing core academic instruction utilizing various instructional delivery methods and strategies such as technology assisted instruction, individualized and small group activities.
- Assist in utilizing grade level appropriate, research-based curriculum techniques to ensure student progress.
- Assist in establishing a well-organized, attractive and relaxed classroom atmosphere in a print rich environment.
- Other duties as assigned by the Program Coordinator or Executive Director

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal

interviews shall be conducted where appropriate.

EFFECTIVE DATE: October 8 - June 17 (a total of 25 weeks)
Saturdays for 4 hours, 9:00am - 1:00pm

SALARY: As per contract

FINAL DATE FOR FILING: September 28, 2022

Send letter of Interest to : Natasha Cherry, Executive Director of Community Schools
ncherry@poughkeepsieschools.org

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.